



FRANKIE GRGAS

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Summary

Student-centered professional with experience in enhancing school climate and leadership. Collaborated with educators and administrators to cultivate positive learning environments and coordinate schoolwide initiatives. Committed to fostering student safety, connection, and success.

Skills

- Leadership development
- Effective communication
- Classroom management
- Event planning

Experience

Dana Middle School | San Pedro, California

School Climate Advocate

08/2025 - Current

- Support positive school climate initiatives through student supervision, conflict resolution, and restorative conversations.
- Assist students with social-emotional and behavioral needs while fostering a safe and inclusive campus environment.
- Collaborate with administration, teachers, counselors, and support staff to improve school culture and student engagement.
- Help plan and facilitate activities that promote leadership, belonging, and positive peer interactions.

Dana Middle School | San Pedro, California

Educational Aide

03/2023 - 06/2025

- Supported classroom instruction, STEAM Magnet activities, and hands-on project-based learning.
- Assisted the Leadership program with planning and staffing schoolwide events including spirit weeks, student dances, fundraising, and 8th-grade promotion.
- Provided instructional support to students in both academic and extracurricular settings, fostering engagement and creativity.

Schwab Chiropractic | San Pedro, California

Receptionist

01/2022 - 01/2023

- Managed scheduling, documentation, and patient flow in a fast-paced office.
- Organized paperwork, maintained records, and ensured exam rooms were prepared for patient appointments.
- Strengthened customer service, multitasking, and administrative skills.

Education and Training

California State University, Dominguez Hills | Carson, CA

Bachelor of Arts in Liberal Studies

Expected in 05/2026

San Pedro High School | San Pedro, CA

High School Diploma

06/2022